

Integrated Building Rehabilitation Assistance Scheme



Application Form

(Applicable to Individual Flat Owner to apply for the schemes below)

Operation Building Bright 2.0

Lift Modernisation Subsidy Scheme

Home Renovation Interest-free Loan

Building Safety Loan Scheme

**Building Maintenance Grant Scheme for
Needy Owners**

Please read the respective Application Notes before completing this Application Form.

Please submit the completed Application Form with the required documents by hand or by post to Unit 1001, 10/F, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon.

Enquiry : 3188 1188

如欲索取中文版申請表格，請致電3188 1188

**Application Form
(Applicable to
Individual Flat Owner)**

For official use only

Application No:
Application Submission Date and
Time:

Points to Note:

- (1) Please read the Application Notes of the relevant schemes before completing this Application Form.
- (2) Please tick ("✓") the appropriate boxes ().
- (3) Please delete as appropriate.
- (4) Applicant for "Home Renovation Interest-free Loan" / "Building Safety Loan Scheme" must also complete Annex 1.
- (5) Applicant for "Building Maintenance Grant Scheme for Needy Owners" / Interest-free Loan of "Building Safety Loan Scheme" must also complete Annex 2.

Section 1: Property Information

Building / Estate Name (If any) _____

Unit Address

Block		Floor		Flat / No.	
Street / Road No.		Name of Street / Road			
District	Hong Kong / Kowloon / New Territories				

Building Type

Residential Composite (Residential and Commercial) Commercial / Industrial

Is the property in Section 1 solely for the purpose of **self-occupation** by the applicant ^{Note 1?} Yes No (Please go to Section 4)

Note 1: For requirements of **self-occupation**, please refer to AN-BSLS, AN-BMGSNO, AN-OBB2.0(OO) or AN-LIMSS(EEO)

Section 2: For Application for Operation Building Bright 2.0 ("OBB 2.0") Subsidy

Is the building a Category 1 or Category 2 building under **OBB 2.0** ^{Note 2?} Yes No

Application for OBB 2.0	Amount to be applied
Subsidy for Owner-Occupier or Elderly Owner-Occupier (applicable to common area)	\$
Subsidy for private projecting structures (applicable to private area (individual unit))	\$

Note 2: Please refer to AN-OBB2.0(OO)

Section 3: For Application for Lift Modernisation Subsidy Scheme ("LIMSS") Subsidy

Has the building been granted the Approval-in-Principle Letter for LIMSS ^{Note 3?} Yes No

Application for LIMSS	Amount to be applied
Subsidy for Elderly Owner-Occupier	\$

Note 3: Please refer to AN-LIMSS (EEO)

Section 4: Information of Applicant / Registered Owner

Registered Owner(s) (Details of ALL registered owners must be filled in the table below. If there are more than 2 registered owners, please list out the information on a separate sheet.)

The unit is solely or jointly owned by individual(s)

	Owner (1)	Spouse ^{Note 4}	Owner (2)	Spouse ^{Note 4}
Name				
Hong Kong Identity Card No.				
Date of Birth (DD/MM/YY)	/ /	/ /	/ /	/ /
Mobile / Contact No.				
Email Address				
Correspondence Address	<input type="checkbox"/> Same as the address in Section 1, or:			

Note 4: Only applicable to "Building Maintenance Grant Scheme for Needy Owners" (please attach a copy of valid identity document). Please refer to AN-BMGSNO. If the applicant has no spouse, please fill in "nil"; if the spouse is deceased, please fill in "deceased".

The unit is **owned by a company** (applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or "Building Safety Loan Scheme" only)

Company Name:

Company No.:

Business
Registration No.

Contact Person:

Mobile/Contact No.:

Email Address:

Correspondence
Address:

Same as the address in Section 1, or:

Section 5: Other Information of the Property (Only applicable to individual flat owners applying for “Home Renovation Interest-free Loan”)

Building Age (Approx.)	<input type="checkbox"/> Less than 30 years <input type="checkbox"/> 30 years or above
Is the property in Section 1 the only property owned by the applicant in Hong Kong?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Annual Average Rateable Value of the Domestic Unit (Approx.) (Subject to final verification by the Urban Renewal Authority against information from the Rating and Valuation Department)	<p>Urban (Including Hong Kong Island, Kowloon, Shatin, Kwai Tsing and Tsuen Wan)</p> <input type="checkbox"/> Less than or equal to \$162,000 <input type="checkbox"/> \$162,001 or above
	<p>New Territories</p> <input type="checkbox"/> Less than or equal to \$124,000 <input type="checkbox"/> \$124,001 or above

Section 6: Subsidy / Loan to be applied for

Common Area

Contribution to cost of repair works attributable to the property under application

\$ _____

	Subsidy / Loan to be applied for	
	Urban Renewal Authority Building Maintenance Grant Scheme for Needy Owners	Buildings Department Building Safety Loan Scheme ^{Note 5}
Amount to be applied	\$ _____	\$ _____

Private Area (Individual Flat)

Cost of repair works \$ _____

	Subsidy / Loan to be applied for ^{Note 6}		
	Urban Renewal Authority		Buildings Department Building Safety Loan Scheme ^{Note 5}
	Home Renovation Interest-free Loan	Building Maintenance Grant Scheme for Needy Owners	
Amount to be applied	\$ _____	\$ _____	\$ _____

- Have you been granted or applied for the "Building Maintenance Grant Scheme for Elderly Owners"?
- Yes No

Note 5: For security requirements of the “Building Safety Loan Scheme” of the Buildings Department, please refer to AN-BSLS. Applicant of the “Building Safety Loan Scheme” must complete Annex 1.

Note 6: Applicant cannot concurrently apply for “Home Renovation Interest-free Loan” of the Urban Renewal Authority and “Building Safety Loan Scheme” of the Buildings Department for the same works.

Section 7: Declaration and Signature

Please read the declaration below carefully to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet(s) to be submitted together with this application form.)

For any application submitted to the Urban Renewal Authority (URA) and/or the Buildings Department (BD) for the scheme(s) as indicated in Section 2 and/or Section 3 and/or Section 6 of this application form, I/we hereby declare that:

- (1) I/We understand the contents of this application form and the relevant application notes for the loan/subsidy being applied for and confirm that all information and supporting documents provided by me/us for the purpose of this application form (including all annexures) are true and accurate.
- (2) I/We understand and fully agree to abide by the requirements and conditions for application for the loan/subsidy being applied for.
- (3) I/We understand and consent that the URA and/or BD have the right to process and approve my/our application for the loan/subsidy, and to request for my/our submission of additional necessary information or documents and signing of relevant documents (including letters of undertaking). I/We shall immediately notify the authority processing the application in writing of any change in the information and documents submitted by me/us or any of my/our family members for the purpose of this application form.
- (4) I/We understand that after my/our submission of this application form, URA and/or BD do not guarantee or covenant that all items of loan/subsidy applied for will be approved and that each item of loan/subsidy is subject to the respective approval requirements and conditions. The decisions of URA and/or BD in respect of the application are final, and URA and/or BD reserve the right to reject and/or adjust the amounts of loan/subsidy of the application, to be approved/already approved, at any time without disclosure of reasons and liability of whatever nature to any person.
- (5) I/We understand and consent that all information provided for the purpose of this application form may be used by the URA and/or BD for the purposes listed in Section 9 of this application form and provided to third parties as listed in Section 9 of this application form.
- (6) I/We agree that URA may arrange its staff and/or representative(s) to inspect the property to assess the condition of the property. I/We consent that URA may disclose the information relating to my/our application and the relevant repair works to the public, and to publicise the relevant information in promotional materials or for the use of other promotional channels. I/We will provide the adequate assistance to URA for carrying out the relevant promotional activities.

Applicant (1)

Name	Signature

Spouse of Applicant (1) Note 8

Name	Signature

Applicant / Co-Owner (2) Note 7

Name	Signature

Spouse of Applicant / Co-Owner (2) Note 8

Name	Signature

Date: _____

Note 7: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and to sign.

Note 8: Only applicable to "Building Maintenance Grant Scheme for Needy Owners"

Points to Note:

- (1) Please countersign all parts modified, erased or altered.
- (2) Any wilful misrepresentation or omission of information may result in the application being disqualified. Applicants should note that obtaining pecuniary advantage by deception is a criminal offence.
- (3) For company owner (only applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or "Building Safety Loan Scheme"), the application form shall be signed by the authorised representative and affixed with its company chop.

Section 8: Authorisation

Please read the declaration below carefully to understand and agree to its contents before signing (ALL registered owners must sign. If there are more than 2 registered owners, please use separate sheet(s) to be submitted together with this application form.)

For every application in this application form, I/we agree to provide all information considered necessary by the URA and/or BD.

I/We unconditionally approve, fully agree to and irrevocably authorise the URA and/or BD respectively to make enquiry of, verify with, obtain from or disclose to any Government departments, public organisations, relevant Owners' Corporation or applicant's representative* and any of my/our family members any of my/our personal data, record or application status for the purpose of processing this application and verifying my/our eligibility for my/our loan/subsidy application by the URA and/or BD.

I/we hereby further agree and authorise the URA and/or BD respectively to disclose my/our personal data or record to the Land Registry (LR) and verify with LR on particulars of all the properties previously and currently owned by me/us in Hong Kong for the purpose of recovery of the outstanding amount owed by me/us to the URA and/or BD under the loan / grant / subsidy granted by the URA and/or BD to me/us, whether or not a judgement with respect to the outstanding amount has been awarded by the court in favour of the URA and/or BD.

*Applicant's representative means no fewer than two authorised representatives of the Owners' Committee or the manager of a building / estate without Owners' Corporation, duly authorised in an owners' meeting to apply for the OBB 2.0 / LIMSS / Common Area Repair Works Subsidy for and on behalf of the owners, and to sign the relevant documents.

Applicant (1)

Name	Signature

Spouse of Applicant (1) Note 10

Name	Signature

Applicant / Co-Owner (2) Note 9

Name	Signature

Spouse of Applicant / Co-Owner (2) Note 10

Name	Signature

Date: _____

Note 9: For OBB 2.0 and LIMSS, only the owner-occupier / elderly owner-occupier as the applicant to apply and sign.

Note 10: Only applicable to application for "Building Maintenance Grant Scheme for Needy Owners"

Points to Note:

- (1) Please countersign all parts modified, erased or altered.
- (2) Any wilful misrepresentation or omission of information may result in the application being disqualified. Applicant should note that obtaining pecuniary advantage by deception is a criminal offence.
- (3) For company owner (only applicable to "OBB 2.0 Owner-Occupier Subsidy" or "LIMSS Elderly Owner-Occupier Subsidy" or Building Safety Loan Scheme), the application form shall be signed by the authorised representative and affixed with its company chop.
- (4) The URA/BD reserves the right to reject and/or adjust the amount of loan/subsidy, to be approved / already approved, at any time without disclosure of reasons.

Section 9: Personal Data Collection Statement

Purpose of Collecting Personal Data (For personal data, the collection thereof complies with the requirements or is authorised under the Personal Data (Privacy) Ordinance.)

The personal data provided by the applicant will be used by the URA/BD for the below purposes and purposes relevant thereto:

- a. To vet and approve the applicant's eligibility for the relevant scheme and other purposes related to approving the application;
- b. To promote and administer the relevant schemes or to provide information or services in respect of the relevant schemes;
- c. To conduct marketing research on the relevant schemes; or
- d. To conduct research on repair of Hong Kong buildings.

The provision of personal data to the URA/BD is on a voluntary basis. If the applicant does not provide sufficient personal data, the URA/BD may not be able to process his/her application, and this may result in rejection of the application. Please ensure that all information provided is accurate and true. If there is any change in the information provided, please notify the URA/BD in writing immediately.

Transfer of Personal Data

The personal data provided by the applicant will be made available to the following bodies as required:

- a. Any third party that provides services relating to Integrated Building Rehabilitation Assistance Scheme;
- b. Government departments, including but not limited to Development Bureau, Security Bureau, Transport and Housing Bureau, Buildings Department, Fire Services Department and Electrical and Mechanical Services Department;
- c. Law enforcement agencies, including but not limited to Independent Commission Against Corruption (ICAC), Hong Kong Police Force and Competition Commission;
- d. Public bodies, including but not limited to Hong Kong Housing Society (HKHS), CLP Power Hong Kong Limited and HK Electric Investments Limited etc.;
- e. Professional associations and academic institutions; or
- f. Agency/Person to whom consent or authorisation by the applicant to disclose the personal data has been provided.

Access to Personal Data

The applicant has rights of access to and correction of his / her personal data kept by the URA/BD. The right of access includes the right to obtain a copy of the personal data subject to payment of a fee.

Enquiry

Enquiries concerning the collection of personal data by the URA/BD including the request for access, correction or other aforementioned matters should be addressed to the following bodies with their contact details and addresses as follows:

General Manager (Building Rehabilitation)
Urban Renewal Authority
Unit 1001, 10/F, Tower 2,
Cheung Sha Wan Plaza,
833 Cheung Sha Wan Road,
Kowloon
(Except Building Safety Loan Scheme)

Tel: 2588 2333
Fax: 2588 2542

Buildings Department,
Building Safety Loan Scheme Secretariat
11/F, Buildings Department Headquarters,
North Tower, West Kowloon Government Offices,
11 Hoi Ting Road,
Yau Ma Tei, Kowloon
(For Building Safety Loan Scheme)

Tel: 2626 1579
Fax: 2398 3929

Points to Note:

- (1) The URA/BD are public bodies / government departments under the regulation of the ICAC and Office of the Ombudsman.
- (2) The URA/BD are public bodies / government departments under the Prevention of Bribery Ordinance. All staff members of the URA/BD are subject to the said Ordinance and are not allowed to solicit or accept any pecuniary or other forms of advantages from customers, contractors, suppliers or any person.
- (3) The application form and its contents are not legally binding on the URA/BD. The URA/BD are not liable to any person for any loss or damage which may be incurred or sustained by relying on any information contained in this application form.
- (4) The URA/BD reserve the right to modify the above contents at any time without notice. The web version of the application form shall prevail. For the latest version, please visit the website of "Building Rehabilitation Platform" (www.brplatform.org.hk), or call the Integrated Building Maintenance Schemes Hotline at 31881188 or visit URA / BD offices in person.

Only applicable to URA's "Home Renovation Interest-free Loan" / BD's "Building Safety Loan Scheme"

1. Loan Repayment Method

1.1 BD's "Building Safety Loan Scheme" ^{Note 11} (Choose one only)

- (a) Apply for the **low-interest loan of BD's "Building Safety Loan Scheme"**, with a maximum of 36 months' repayment period

If shorter repayment period is applied for, please specify: _____ months

- (b) Apply for the **interest-free loan of BD's "Building Safety Loan Scheme"**, with a maximum of 72 months' repayment period
(Asset and income limit requirements must be met. Please refer to AN-BLS and complete Annex 2.)

If shorter repayment period is applied for, please specify: _____ months

Note 11: Item (b) is not applicable if the applicant's property is registered in the name of a company. The approved loan amount will be subject to a registration fee of HK\$530 for registration at the Land Registry, and the fee will be deducted from the first instalment of loan.

1.2 URA's "Home Renovation Interest-free Loan"

- Apply for the **URA's "Home Renovation Interest-free Loan"**, with a maximum repayment period of 36 months (Please refer to AN-HRIL)

If shorter repayment period is applied for, please specify: _____ months

Repair works for individual flats

(Application must be submitted prior to the commencement of works)

Quotation Price: HK\$ _____

Please attach a copy of the quotation.

Name of Contractor: _____

Please attach a copy of the Business

Address of Contractor: _____

Registration Certificate (Form 2).

Contact No. of Contractor: _____

Bank account no. of the applicant: _____

Please attach a copy of document displaying the bank account no.

Only applicable to URA's "Building Maintenance Grant Scheme for Needy Owners" / Interest-free Loan of BD's "Building Safety Loan Scheme"

1. Application Purpose (Only applicable to "Building Maintenance Grant Scheme for Needy Owners"):

(Please refer to AN-BMGSNO)

(a) **Repair works for common areas of the building**

(Application must be submitted prior to the issue date of Practical Completion Certificate for the completion of repair works)

Repair Cost Contribution: HK\$ _____

Please attach a copy of the contribution notice and receipts

Name of the Owners' Organisation:

Name of Property Management Company:

Contact Person: _____ Contact No.: _____

(b) **Repair works for individual flats**

(Application must be submitted prior to the commencement of works)

Quotation Price: HK\$ _____

Please attach a copy of the quotation.

Name of Contractor: _____

Please attach a copy of the Business

Address of Contractor: _____

Registration Certificate (Form 2).

Contact No. of Contractor: _____

Bank account no. of the applicant: _____

Please attach a copy of document displaying the bank account no.

(c) **Loan to be repaid to** BD URA HS

2. Income / Asset of the Applicant

(a) Whether the Applicant is an undischarged bankrupt:

No Yes (Not required to complete the other parts of this annex)

(b) Whether the Applicant is receiving the following subsidy (if yes, please attach relevant supporting documents):

Comprehensive Social Security Assistance ^{Note 12}

Note 12: Applicant must also fulfil one of the following criteria: one of the family members residing with him/her is aged 65 or above; or one of the family members residing with him/her is certified by a doctor from public hospital or clinic as a disabled person or in poor health; or none of the family members residing with him/her is an able-bodied adult aged below 50.

Old-Age Living Allowance

Disability Allowance

(To be completed by the applicant for "Building Maintenance Grant Scheme for Needy Owners" who is aged 60 or above or receives disability allowance / the applicant for Interest-free loan of "Building Safety Loan Scheme" only)

Name	Relationship	Monthly Income	Total Asset Value
Applicant		HK\$ _____	HK\$ _____
Spouse		HK\$ _____	HK\$ _____
Other household members <small>Note 13</small>			
1.		HK\$ _____	HK\$ _____
2.		HK\$ _____	HK\$ _____

Note 13: Applicable to "Building Safety Loan Scheme" only

3. Is the property to which the loan relates mortgaged?

No Yes (Monthly mortgage repayment HK\$ _____)

* Please tick ("✓") the appropriate boxes ()

List of Abbreviations

Application Notes for Building (Applicable to Owners' Corporation / Owners' Organisation / Representatives of all owners)

Abbreviation	Application Notes
AN-CAS	Application Notes for Common Area Repair Works Subsidy
AN-LIMSS(2)	Application Notes for Second Round Lift Modernisation Subsidy Scheme
AN-OBB2.0(Bldg)2	Application Notes for Second Round Operation Building Bright 2.0 (Applicable to Owners' Organisation of Category 1 Building)
AN-FSWS	Application Notes for New Round Fire Safety Improvement Works Subsidy Scheme
AN-ST	Application Notes for Smart Tender Building Rehabilitation Facilitating Services

Application Notes for Individual Flat Owner

Abbreviation	Application Notes
AN- OBB2.0(OO)	Application Notes for Operation Building Bright 2.0 (Applicable to Owner- Occupier)
AN-LIMSS(2)(EOO)	Application Notes for Second Round Lift Modernisation Subsidy Scheme (Applicable to Elderly Owner- Occupier)
AN-HRIL	Application Notes for Home Renovation Interest-free Loan
AN-BSLS	Application Notes for Building Safety Loan Scheme
AN-BMGSNO	Application Notes for Building Maintenance Grant Scheme for Needy Owners